

# Manor Farm (Seer Green) Management Company Limited

Registered in England No. 1249156

## Registered Office:

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## Minutes of the Annual General Meeting - Held on 19<sup>th</sup> June 2019

**Commencing at:** 7.30pm

**Venue:** Baptist Church (Lounge), Seer Green

**Directors present:** Colin Campbell, Chris Dale, Tony Brewis

**Also present:** Carole Tebb, Linda Gladwin, Jenny Owen, Joan Cater, Eileen Giles, Katie Bacon, Adrian Thompson, Christina Wright, Peter Van Duzer, Tricia Reeve, Andrew Newton. Total members present - 11

**Apologies:** Di Bovey, Jen Guerin, Monica Sado,

- 1. Quorum** – It was noted that a quorum was present. The meeting opened at 7:38pm.
- 2. Chairman** – Chris Dale acted as Chairman of the meeting.
- 3. Re-election of Directors** - The directors were introduced to the meeting. It was explained that all four Directors were retiring at the meeting in accordance with Company rules and were standing for re-election. The re-election of each director had been proposed by proxy by Monica Sado and seconded by Eileen Giles, Andrew Newton, Peter Van Duzer and Jenny Owen and then unanimously re-elected.
- 4. Directors' Report and Accounts** – Colin Campbell summarised matters relating to the annual accounts that had been circulated to the members prior to the meeting. The main item of expenditure was £9,480 including VAT for tarmac repairs to hard surfaces on the Main Green and Barards way Green.. He stated that this expenditure had reduced the cash in bank to £2,515 at March 31, 2019. Andrew Newton asked if this was sufficient and Colin responded that the usual level was £5-6,000. Andrew asked if there were any plans for hard surface repairs in the current year to which Colin replied that there were no such plans this year. Colin also explained that the £20,000 refund from Thames Water approximately 4 years ago had now been spent through the hard surfacing repairs, additional maintenance of trees, roadside weed killing and additional an increase in the discount applied to the annual fees. The meeting agreed the weed killing treatment had been a success. The Directors' Report and unaudited Accounts for the year ending 31 March 2019 were proposed , seconded and approved by the meeting.
- 5. Management of the Estate** –
  - **Overgrown hedge** – Katie Bacon raised the issue of an overgrown hedge in the alleyway leading from WP green to Farmers Way (at the Baptist Church end). Katie, who uses a walking aid, said the hedge was obstructing her path and asked if she was within her rights to approach the property owner to ask for it to be cut back. It was agreed she would be within her rights. and MFCo will monitor
  - **Moss Clearance** – It was noted that Oaklands had made a good job of clearing the moss from the footpaths around the greens. Although this does not form part of our regular maintenance, they had kindly agreed to exchange a couple of sessions of lawn mowing for moss clearing during the heat of last summer, when the grass wasn't growing.
  - **Benches on the Green** – The poor condition of benches on the green was raised. Carole Hughes has provided details of the Parish Council supplier and Manor Farm to investigate.
  - **Tree Cutting** – Adrian Thompson asked if there were any plans to cut trees on the estate this year. The Directors said there were no plans to cut any trees on Manor Farm land this year.

- **Non-Manor Farm Co issues –**
- **Drovers Way Trees** - Jenny Owen asked whether the 3 hawthorn trees which are in a poor condition along Drovers Way were going to be replaced. The Directors advised that these trees are not on Manor Farm land although Oaklands cut the grass.
- **Parking** - Several questions were asked concerning parking and driving speeds around the estate. Although these issues are a matter for Bucks. Highways, the Directors agreed to highlight the issues in Manorism.
- **Dog Bins** – Tony Brewis advised the meeting of the work he has been doing with the BBO Woodland Trust to install a dog waste bin at the entrance to the wood. He is also chasing the Trust to install a fence between the Coat Wicks garages and the entrance to the wood which they have agreed to do.
- **Bamboo** – It was raised that the bamboo growing through the pavement at the top of Wood Pond Close has re-appeared. Manor Farm are not responsible for this section of the path or the property from whence the bamboo originates.

**Any Other Business** - The Directors raised the need for new people to step forward and help the Directors with the estate management.

The meeting closed at 8.36pm.

Colin Campbell

Director